

# Mulberry

Wood Wharf Primary



## Welcome Pack September 2023

**Mulberry Wood Wharf Primary**  
20 Brannan Street, London E14 9ZR  
🌐 [www.mulberrywoodwharf.org](http://www.mulberrywoodwharf.org)

# Contents

<b>Welcome Message</b>	<b>3</b>
<b>About our School</b>	<b>4</b>
<b>The School Day</b>	<b>6</b>
<b>Uniform</b>	<b>7</b>
<b>Attendance</b>	<b>8</b>
<b>Holidays/extended leave during school time</b>	<b>8</b>
<b>Term Dates</b>	<b>9</b>
<b>Health and Medicines in School</b>	<b>10</b>
<b>State-of-the-art Sports Hall</b>	<b>10</b>
<b>Catering Arrangements</b>	<b>11</b>
<b>Wraparound Care</b>	<b>11</b>



# Welcome Message

Welcome to the Early Years Foundation Stage (EYFS) at Mulberry Wood Wharf Primary. I look forward to meeting you and welcoming your child as they begin their learning journey with us. Please read this booklet carefully and keep it to refer to during your child's time in Reception Class.

We are committed to working together with you to ensure that your child has a happy and successful experience during their time in Reception. We know that children learn best when parents\* and staff work together to encourage and support children's learning so it is our priority to build a team around the child so that we can give them the very best start.

We very much look forward to getting to know you and your child, our staff are always available to answer any questions you may have.

\*Throughout this booklet when we refer to 'parents' this includes parents/carers/legal guardians.

**Sarah Jane Bellerby**  
Executive Headteacher



# About our school

**Mulberry Wood Wharf Primary Early Years Foundation Stage is a safe, fun and stimulating place to learn, where everyone is welcome.**

We believe that very powerful learning begins here, in a dynamic and exciting environment. By building secure relationships with children and parents we endeavour to build trust so that children can be challenged in all areas of learning reaching their maximum potential and achieving the high expectations set.

Children develop quickly in the early years. At Mulberry Wood Wharf Primary, we believe that every child is unique. We ensure that every child has access to a

provision which enables them to develop their personalities, talents and abilities irrespective of ethnicity, culture or religion, home language, family background, learning difficulties, disabilities or gender.

Throughout the day children will take part in whole group, small group and independent sessions, and learning through play. This will include: reading stories, playing maths games, engaging in role play, designing and making, multi-sensory activities, as well as developing language and building relationships. We regularly provide opportunities for children to use their senses to explore and engage in painting, messy play and cooking activities.

Area of learning and development	Early learning goal	Area of learning and development	Early learning goal
Prime areas		Specific areas	
Personal, Social and Emotional Development	Self-regulation	Literacy	Comprehension
			Writing
			Word Reading
	Managing Self	Mathematics	Number
			Numerical Patterns
	Building Relationships	Understanding the World	Past and Present
People, Culture and Communities			
The Natural World			
Physical Development	Gross Motor Skills		
	Fine Motor Skills		
Communication and Language	Listening, Attention and Understanding	Expressive Arts and Design	Creating with Materials
	Speaking		Being Imaginative and Expressive

In the EYFS we observe children as they act and interact in play in everyday activities and planned activities. We learn from parents about what their child does at home. From these observations we plan the next steps for your child based on their interests and how they prefer to learn.

Your child will take the Reception Baseline Assessment (RBA) during the first six weeks of the autumn term. It is a short assessment of early mathematics and literacy. A record of your child's learning is also kept throughout the EYFS; this includes observations, photographs and samples of work. At the end of the Reception year, a summary of how each child has progressed is completed and shared with parents. This gives you a picture of your child's overall development and is also passed onto Year 1 teachers to support the transition to this year group.

In Reception, your child will have a full time place. We understand that every child is unique and some children may take longer to settle than others - the Early Years team are here to make sure that this transition is a positive and safe process for you and

your child. From the start, children are encouraged to be independent and will be supported to dress, feed and go to the toilet all by themselves. At Mulberry Wood Wharf Primary we are seeking Healthy Schools status and ensure that children understand what contributes to a healthy lifestyle.

In the EYFS, outdoor learning is very important; it contributes enormously to children's wellbeing, health and development across the curriculum. The children have access to the outdoors in all weathers where they can observe changes in seasons, develop their scientific skills as well as engaging in physical play to improve their skills of coordination, control, manipulation and movement.

We encourage 'parents as partners' and we plan to hold regular workshops for you to attend so that you can continue to support your child at home.



# The school day

The school gates open at 8.50am for children to come into the school.

Lessons start at 9.00am. It is very important that children are punctual as lessons begin promptly and being late will mean that they miss the beginning of their lesson.

The school day for Mulberry Wood Wharf Primary will be as follows:

- 8.00am Breakfast club
- 8.50-9.00am Arrival and registration
- 9.00-12.00pm Morning session including guided sessions, circle time, independent learning through play and teacher led phonics sessions
- 12.00-1.00pm Lunch/play
- 1.00-3.15pm Afternoon session including guided sessions, circle time, independent learning through play and teacher led Maths sessions
- 3.15-3.30pm Shared storytime
- 3.30-5.30pm Enrichment clubs/after school classes/wraparound supervision

At the end of the school day:

- Parents collect their child from the setting.
- We will not let children go home with adults that we do not recognise. If someone else is collecting your child in an emergency, please make sure that the teacher and the school office is informed.

\*Enrichment clubs, after school classes and wraparound supervision will be confirmed with parents once meetings have taken place with each individual family. This will help us to understand the differing needs of our families and the service we can offer.

# Uniform

Pupils will look very smart in the following uniform, which we expect them to wear at all times. We believe wearing a uniform helps children to develop a strong group identity and a sense of loyalty to their school, as well as encouraging a pride in their appearance.

## Our uniform consists of:

- A purple sweatshirt or cardigan with school logo
- Purple or white polo shirt with school logo
- Black trousers, black skirt or black pinafore
- Lilac/purple school gingham dress (summer)
- Black shoes
- If a headscarf is worn this should be black, white or purple

## Our uniform stockists

School uniform items that contain the school logo can be obtained from local suppliers Khalsa Schoolwear or Ocean Designs Schoolwear Ltd at the addresses here.

All other uniform items can be obtained from suppliers of your choice.

### Ocean Designs Schoolwear

10 Watney Market  
London  
E1 2PR  
Tel: 020 7702 8881

### Khalsa Schoolwear

388 Bethnal Green Road  
London  
E2 OAH  
Tel: 020 7729 3286

## Our PE kit consists of:

- A white polo shirt with school logo
- Black jogging bottoms or black shorts
- Black plimsolls or suitable trainers

## Please remember when buying a uniform for Reception children:

- Children are to wear trousers not jogging bottoms to school
- Hoodies are not allowed
- Leggings (if worn under a dress) should be black



# Attendance

To be successful at school and achieve their very best, pupils must attend school regularly. Attendance is monitored daily and we will telephone parents of all absent children straight away to ask why their child is not in school.

Parents must call the school before 9.00am to report their child's absence every day that the child is absent from school.

Doctors, dentist and optician appointments should all be made for after school or weekends. On occasions where appointments cannot be made out of school hours then proof of appointment must be submitted to the school office.

If you do not have a valid reason for your child being absent from school, then the absence will be recorded as unauthorised. This means that your child has truanted from school. It also means that it will be brought to the attention of the Attendance Welfare Officer who also monitors children's attendance.

## Holidays/extended leave during school time

Please remember that holidays/extended leave in school time is not allowed.

Parents are expected to organise family holidays/extended leave during the school holidays. If you want to take your child out of school for a holiday/extended leave, then you must get the Headteacher's permission.

You must fill in a form which states why you want to take your child away from their lessons and when they will be returning to school. By taking children on holiday/extended leave during term they are at serious risk of losing their current school place(s) and also receiving a fixed penalty notice.



# Term dates

## AUTUMN TERM

- Inset/school closed to pupils: Monday 4 September 2023 - Tuesday 5 September 2023
- Term 1: Wednesday 6 September 2023 - Friday 20 October 2023
- Half Term: Monday 23 October 2023 - Friday 27 October 2023
- Term 2: Monday 30 October 2023 - Friday 22 December 2023
- Christmas Break: Monday 25 December 2023 - Friday 5 January 2024

## SPRING TERM

- Term 3: Monday 8 January 2024 - Friday 9 February 2024
- Half Term: Monday 12 February 2024 - Friday 16 February 2024
- Term 4: Monday 19 February 2024 - Thursday 28 March 2024
- Easter Break: Friday 29 March 2024 - Friday 12 April 2024
- Eid Al-Fitr (Easter Holidays): Tuesday 9 or Wednesday 10 April 2024

## SUMMER TERM

- Term 5: Monday 15 April 2024 - Friday 24 May 2024
- Half Term: Monday 27 May 2024 - Friday 31 May 2024
- Term 6: Monday 3 June 2024 - Friday 19 July 2024
- Eid Al-Adha: Monday 17 June 2024



# Health and medicines in school

The school has a policy that staff can only administer medicines prescribed by a doctor to children in school.

Prescribed medication will not be accepted in school without parental completion of "Request for School to Administer Prescribed Medication" form (available from the school). All Medicine must be in the original container as dispensed by the pharmacy with the child's name and details on there and is in date.

Parents are responsible for providing the school with comprehensive information regarding the child's condition and medication.

Please note you should keep you child at home if acutely unwell or infectious.

Date expired medicines or those no longer required for treatment will be given to the parents for transfer to a community pharmacist for safe disposal.

## State-of-the-art Sports Hall

We are delighted that we have weekly sole access to a state-of-the-art Sports England designed sports hall throughout the academic year and will be maximising opportunities, experience and events in order to enrich the children's PE and sports provision.

# Catering arrangements

## Hot School Meals

We are currently working with Accent Catering, the Mulberry Schools Trust catering contractor, who prepare food in other local primary schools, to develop our menu and arrangements for lunches. Hot lunches are provided, free of charge for all children in Key Stage One. The children from Reception and Year 1 will eat together in our hall/dining space, supervised by staff. Children may bring packed lunches to school. These need to promote a balanced diet and should not include crisps, sweets or fizzy drinks.

The school menu will be shared with our families and displayed on the school website and children will be allowed to choose from a selection of healthy meal

options. Allergies and dietary requirements will be discussed during the admission interview and families can contact the school office if a child's needs change during their time with us.

We understand that young children get hungry often and like to snack, in Reception Class we provide a selection of daily snacks\* for children to have such as; crackers and cream cheese, crudites, fresh fruit, hummus and breadsticks/carrots and healthy cereals. The children can also enjoy fresh milk on a daily basis.

\*All subject to allergies and dietary requirements. We are a nut free school. We aim to protect children who have allergies to nuts yet also help them, as they grow up, to take responsibility as to what foods they can eat and to be aware of where they may be put at risk. We do not allow nuts or nut products in school lunch boxes.

## Wraparound care

Plans are in place to run a morning and after school club programme to help parents who require wraparound care. Dedicated, qualified supervision staff will ensure the children have the best possible experience and enjoy various activities and games on offer.

Dedicated, qualified supervision staff will ensure the children have the best possible experience and enjoy the various activities and games on offer.

There will be a charge for wraparound care.

The school will also be offering some enrichment clubs after school from 15:30-16:30.

More details will be given to families at the admission interview.

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