

Executive Headteacher: Ms Sarah Jane Bellerby

Dear families,

Welcome back!

The team are really looking forward to seeing everyone this week and next and beginning our new school year together. The classroom environments are looking really enticing and exciting, ready to welcome the children in to school.

Each class teacher will be sending out a letter this week detailing the learning, events and plans taking place this half term.

We will also be sending out a weekly newsletter to families which will share all of the wonderful learning the children have taken part in. It will detail upcoming events, stars of the week and 'save the dates'. In addition to this, we will continue to provide information about services and events in the local area. As agreed in the meeting with the local authority this morning, the local authority will provide a weekly update on the permanent site developments.

Mealtimes

We provide healthy snacks to all classes. There is a designated snack area in each classroom where children can enjoy their snack and chat with their friends. Fresh water and cups are also provided to children whenever they need it. We understand that some children require extra reminders to drink water and have a snack and we always allocate an adult to this role and monitor the children closely. The children are also offered milk on a daily basis.

Accent are our wonderful caterers and they will continue to provide us with their service this year; we are delighted Metin will continue to be part of our Mulberry Wood Wharf team as our amazing chef. For some children, getting used to a new routine can be difficult; all Mulberry Wood Wharf staff are trained to skilfully, positively and gently support the children with developing their social skills, their lunchtime habits and exploring and trying new foods. If we are concerned that a child is not eating lunch please be assured that we will discuss this with you. Please don't be surprised if your child does not remember what they have had for lunch as this is very common amongst young children. We will reshare the menu with families – these can also be found on Mulberry Wood Wharf's website.

We are a Nut Free School, which means that we do not serve nuts to the children and ask that parents do not pack foods that contain nuts in packed lunch or snack boxes. This is to avoid any unexpected allergic reactions.

Birthdays and celebrations

As many parents are aware, we love a celebration at Mulberry Wood Wharf Primary and we aim to mark as many cultural and religious festivals as possible. We do this by dressing up, having parties, making food with the children and learning new customs and traditions. If there is a festival you would like us to mark because it is important to your family then please let a member of staff know.

Last year many parents expressed the desire to mark their child's birthday in school. We also like to celebrate children's birthdays and will present children with a birthday card and sing happy birthday together. This year we will not be able to facilitate the sharing of birthday items brought in from home (cakes/party bags/sweets etc). However, we are more than happy for parents who wish to share birthday treats to do so in the communal foyer. We kindly request that you ask other parents' permission first and consider every child in the class.

Health and safety

Many of our staff are Pediatric first aid trained and all staff take the health and safety of children very seriously. If your child has an accident they will be seen by a qualified first aider. A slip will be completed and handed to the parent at home time. If your child is attending an after-school club this note will be placed in their bag.

If a child bumps their head they will be seen by a qualified first aider and a member of the senior leader team. A slip will be completed and a parent will be called. The child will be closely monitored for two hours after any bump to the head.

If a child appears unwell, for example: quieter than normal, change in behaviour, sleepy, upset – we will check their temperature.

Autumn typically brings coughs and colds as children enter the new academic year. We teach and promote good hygiene and ensure children regularly wash their hands.

If your child is vomiting and/or has diarrhoea they should remain at home for 48 hours after their last episode, following which they can return to school.

Attendance and punctuality

The school doors open at 08.50 and will close at 9.00am. Now that Year One are familiar with this routine they will say goodbye to their parents at the main door and go to their classroom where they will be greeted and supported by the classroom adults, Shireena, Reema and Verity. We understand that a few children in Year One may still need some parental support with settling in, which is fine. Please do not hesitate to speak to Sarah Jane or Anita if you need help with this transition.

Reception children may initially need a little more support settling in, therefore parents are welcome to come into the classroom at the start of the day. As discussed in the admission meetings, all children are unique and will settle differently. Our staff are skilled in getting to know each child individually and they pay particular attention to each child's wellbeing, enthusiasm and engagement in school. We will liaise with parents if we feel a child requires a bespoke settling in plan.

Collection at the end of the day

Children who are attending after school clubs and wraparound care will be kept inside the classrooms and supervised by a member of staff.

Year One children will line up in the main foyer and will be handed over by a member of staff. Sarah Jane and Anita will support the organisation of parents at this time to make sure this is a safe and smooth transition.

Wraparound care and enrichment classes

Breakfast Club	8.00 – 8.50 am	Run by MWW Staff	Free of charge
Enrichment Clubs <i>To begin week commencing 18th September</i>	3.30 – 4.30 pm	Run by MWW Staff	Free of charge
Wraparound Care <i>To begin week commencing 11th September</i>	3.30 – 5.30 pm	Run by Premier Education	£16

Until wraparound care begins on the 11th September we would like to offer after-school provision until 16:30pm for your child this week – please email us on mulberrywoodwharf@mulberryschoolstrust.org to book a space for Wednesday, Thursday or Friday.

Breakfast club will commence from Wednesday 6th September – please complete the form shared by Paula and indicate in your email if you would like your child to attend Breakfast Club during our first week back.

What should my child bring to school?

The class letters will personalise what your children should bring to school but as a starting point, all children should bring the following;

- a water bottle
- a change of clothes
- Year One should bring a PE kit (details in class letter)
- A book bag or rucksack

The weather forecast is looking lovely for the first week or so. Please dress your children accordingly for this hot weather. We advise that you apply sunscreen to your child before school and pack some in their bag. It is advisable to pack for this week and if the hot weather continues.

We are really looking forward to seeing you all again, it goes without saying that at Mulberry Wood Wharf you are welcome to offer feedback and ask as many questions as you would like. Myself or Anita will always be on the main door to chat. Alternatively you can call the school on 02087130183 or email mulberrywoodwharf@mulberryschoolstrust.org where one of the admin team will answer your query or pass it on to someone else who will.

A reminder of who is who

Sarah Jane Bellerby – Executive Headteacher
Anita Croft – Director of School Improvement for Mulberry Schools Trust
Lindsay Carbonneau – Tiger Class Teacher
Marwah Choudhury – Blue Whale Class Teacher
Shireena Begum – Panda Class Teacher
Anne Grimwood – Assistant Headteacher and SENDCo
Salma Khatun – EYFS Lead
Reema Akhtar – Teaching Assistant for Panda Class
Verity Nesbitt – Teaching Assistant for Panda Class

Zaheeda Khatun – Teaching Assistant for Reception
Candice Franks – Midday Supervisor
Shelina Begum – Midday Supervisor
Sabiha Kadir – Midday Supervisor
Fahmeda Begum Trofder – Midday Supervisor
Paula Torley – Executive Assistant for Mulberry Schools Trust
Ky Hall – Receptionist / General Administrator
Iftekhhar Fahim – Facilities Manager
Metin – Assistant, Accent Catering at Mulberry School for Girls

Additional measures in the new school site

You will notice that the area to the right of the main entrance has changed. Mulberry Wood Wharf Primary now have sole access to this area. The automatic doors can only be opened with a pass. All exits and access to the lift have been fully blocked off in line with fire regulations. We plan to use this space for children to eat their lunch.

We look forward to inviting you to a coffee morning in the coming weeks when families will be able to see the new spaces, the wonderful resources and the learning that will have already taken place. These next two weeks are about the children and settling them into their new school. We're really excited!

Kind regards,



Sarah Jane and The Mulberry Wood Wharf Team