

Mulberry Wood Wharf Primary
Enrichment and club policy

Mulberry Wood Wharf Primary School: Enrichment and Club Allocation Policy

Purpose

This policy outlines how enrichment and after school clubs are allocated and managed at Mulberry Wood Wharf Primary School, in line with our school's values, aims, and commitment to providing high-quality personal development opportunities for all pupils.

Our Vision and Values

At Mulberry Wood Wharf, we believe that every child should have access to enriching, engaging, and inspiring learning experiences. Our enrichment offer supports our core values of **Creativity, Resilience, Respect, Kindness, Being Active (Body & Mind), and Community** by:

- Fostering new interests and passions
- Encouraging movement, mindfulness, and play
- Providing opportunities to collaborate with peers
- Building confidence and resilience
- Enhancing learning beyond the classroom in a respectful, inclusive environment

Our enrichment provision is one element of our broader approach to **Personal Development**, which includes:

- A carefully planned curriculum enriched with trips, visitors, performances, and experiences
- Events that celebrate diversity, culture, and identity
- Opportunities to develop leadership, teamwork, and independence

Definition: Enrichment vs Childcare

Our clubs and wider enrichment programme are designed as **opportunities for personal growth and development**, not as a form of childcare. They aim to extend learning, promote creativity, and offer children meaningful experiences outside of the academic curriculum.

If your family requires **childcare provision**, we kindly direct you to **JAGs** (Junior Adventures Group), who operate our wraparound care. Please contact them directly to book childcare services.

Club Allocation Process

Each term, families will be given the opportunity to select **three preferred clubs** for their child. We aim to allocate **at least one club per child**, doing our best to match first choices where possible.

When clubs are oversubscribed:

- Every child will be considered for one club space in the first instance
- Remaining spaces will be prioritised for children in **receipt of Pupil Premium**

funding

- Additional places may be offered later in the term as capacity allows

We ask families to recognise the logistical realities in allocating clubs. For example, a club with 20 spaces and 40 applicants simply cannot accommodate all first choices. Our allocation process is designed to be as fair and inclusive as possible.

Use of Space and Capacity

While the school building may appear to have many available classrooms, most are used by teaching staff for planning, meetings, and preparation after school hours. We must also accommodate:

- **Effy's Dance and Performing Arts Clubs**, which require specific spaces
- Our main childcare provider **JAGs**, who are based in the hall daily

We carefully rotate and assign available rooms, ensuring health and safety standards are met and that the environment is appropriate for the type of club running. Space is limited and this inevitably affects how many and what type of clubs we can offer at any one time.

Charges

Most school-led after school clubs are **free of charge**. However, some clubs delivered by external providers may carry a fee.

Paid Clubs

Effy will continue to run her popular **Dance and Performing Arts classes** alongside the school-led club programme. These are paid sessions and operate independently of the school's allocation system. To book a place, please contact her directly via **Connect With Yourself** info@connectwithyourselffirst.com, connectwithyourselffirst@gmail.com or Eftychia Karamouta - Managing Director - 07873153010 First Dance Academy

If your child is in **receipt of Pupil Premium funding** and you would like them to attend a paid club, please contact **Sarah Jane Bellerby** at: sbellerby@mulberryschoolstrust.org to discuss support options.

Attendance and Non-Attendance

Once a child is allocated a club, we expect them to attend every session unless they are unwell or have a pre-agreed reason for absence. If a child misses more than **two sessions without explanation**, their place may be offered to another pupil on the waiting list.

Collection

Children will be lined up in the ground floor outdoor space at 16.25pm and collection should be from the gate no later than **16.30pm**

Late collection

We kindly ask that all children are collected promptly at the end of their afterschool club session. Late collection can cause children to become unsettled or anxious, and it also impacts staff, who may have personal commitments after the school day.

We understand that, on occasion, unexpected delays may occur. If you are running late, it is essential that you contact the school office as soon as possible to inform us.

Please note that repeated late collection may result in your child losing their place in the club, as it disrupts both the smooth running of the provision and the wellbeing of staff and pupils.

Staffing and Capacity

Our after school clubs are led by members of the Mulberry Wood Wharf team. While we are proud to use our skilled staff to deliver these enriching experiences, we must also balance their time and energy with their core responsibilities supporting learning during the school day. Club capacity and availability are therefore directly linked to staffing availability.

Parent/Carer Expectations

We ask all parents and carers to:

- Respect the enrichment nature of clubs (not a childcare service)
- Submit choices promptly and realistically
- Understand that not all children will be allocated their first choice
- Support regular attendance and communication with the school
- Be realistic about the physical and staffing constraints the school faces in offering spaces

We are proud to offer a wide range of after school and enrichment experiences and are committed to improving and evolving our provision each year in response to children's interests and needs.

Contact

For any questions regarding enrichment or after school clubs, please contact the school office in the first instance on clubs@mulberrywoodwharf.org